



(For SECC Office Use Only)

Envelope #

ANDAR Acct. #

Two empty rectangular boxes for envelope and account numbers.



2022 SECC Event Form

Date: _____

Event Coordinator Name _____ Type of Event (bake sale, walk-a-thon, silent auction, etc.) _____

State Department/University _____ Division/Institution/Academic Unit _____

Work Email _____ Work/Daytime Phone _____

EVENT INFORMATION

\$ _____ Cash - Obtain free money order from any State Employees Credit Union or call the SECC to schedule a pick-up. Personal checks, in exchange for cash received, are not permitted.

\$ _____ Check - Made payable to NC SECC

\$ _____ Credit Card - Individuals participating in events & needing to pay via credit card should use this [WEBFORM](#) and notify Team Captain of their payment

\$ _____ **TOTAL RAISED**

EVENT DESIGNATIONS

If you choose to designate your event proceeds, please list the charity code found in the 2022 SECC Giving Guide. Please make sure all employees know which SECC charity will receive the proceeds before the event occurs. **A minimum of \$10 per year, per charity is required for designations. NO WRITE IN CHARITIES ALLOWED.**

2022 SECC Code	Charity Name	Total Amount Designated
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Report prepared by: _____ (Print Name) _____ (Date) _____ (Phone)

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