



(For SECC Office Use Only)

Envelope #

ANDAR Acct. #

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2020 SECC Report Form

Department/University/Agency:

Office/Division/Inst.:

MAKE A COPY OF THIS FORM BEFORE SUBMITTING YOUR PACKET TO THE SECC OFFICE.

If an individual contributes via payroll deduction & also cash/check or credit card, count the employee only ONCE as a contributor in the payroll column. Record the dollar amounts as given.

Please do NOT include ePledge contributions on this form.
Donors who pledge online/epledge do NOT need to fill out a paper pledge form.

Do not use this form for events.

| TYPE OF PLEDGE | NUMBER OF CONTRIBUTORS | CREDIT CARD/CASH & CHECK PLEDGES | PAYROLL PLEDGES | TOTAL PLEDGES |
|---|------------------------|---|-----------------------------|-------------------------|
| Payroll Deduction <small>Beacon ID # or Payroll ID must be on each form</small> | | | Total Payroll \$ | Total Payroll \$ |
| Credit Card <small>via SECC website & using a paper form</small> | | Total Credit Card \$ | | Total Credit Card \$ |
| Cash <small>Free Cashier's Check at SECU Locations</small> | | Total Cash \$ | | Total Cash \$ |
| Checks <small>Payable to NCSECC</small> | | Total Check \$ | | Total Check \$ |
| GRAND TOTAL | Total Contributors | Total Credit Card, Cash & Check Pledges \$ | Total Payroll Pledges \$ | GRAND TOTAL \$ |

Report prepared by: _____ (Print Name) _____ (Date) _____ (Phone)

Report audited by: _____ (SECC Staff) _____ (Date)