



(For SECC Office Use Only)

Envelope #

ANDAR Acct. #

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2019 SECC Report Form

Department/University/Agency:

Office/Division/Inst.:

MAKE A COPY OF THIS FORM BEFORE SUBMITTING YOUR PACKET TO THE SECC OFFICE.

If an individual contributes via payroll deduction & also cash/check or credit card, count the employee only ONCE as a contributor in the payroll column. Record the dollar amounts as given.

Please do NOT include ePledge contributions on this form.

Donors who pledge online/epledge do NOT need to fill out a paper pledge form.

Do not use this form for events.

TYPE OF PLEDGE	NUMBER OF CONTRIBUTORS	CREDIT CARD/CASH & CHECK PLEDGES	PAYROLL PLEDGES	TOTAL PLEDGES
Payroll Deduction Beacon ID # or Payroll ID must be on each form			Total Payroll \$	Total Payroll \$
Credit Card via SECC website & using a paper form		Total Credit Card \$		Total Credit Card \$
Cash Free Cashier's Check at SECU Locations		Total Cash \$		Total Cash \$
Checks Payable to NCSECC		Total Check \$		Total Check \$
GRAND TOTAL	Total Contributors	Total Credit Card, Cash & Check Pledges \$	Total Payroll Pledges \$	GRAND TOTAL \$

Report prepared by: _____ (Print Name) _____ (Date) _____ (Phone)

Report audited by: _____ (SECC Staff) _____ (Date)